

Fraternal Order of Police

Dodge City Local Lodge

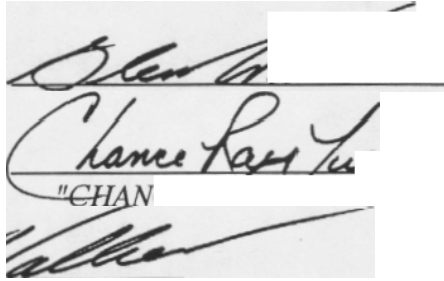
*CONSTITUTION & BY-LAWS
OF THE FRATERNAL ORDER OF
POLICE*

DODGE CITY LOCAL LODGE

A LOCAL POLICE ORGANIZATION

*CHART
ERED
APRIL
11,
1992*

*LOCAL
HEADQUARTERS
110 SPRUCE
DODGE CITY,
KANSAS 67801*



CE R.

"PRESIDENT"
ER "

"SECRETARY"
"GLENN S. WALKER"
PREAMBLE

We, the Police Officers of the State of Kansas and Dodge City local Lodge #49, do hereby associate each individual member thereof together for the following purposes:

To support and defend the Constitution of the United States; to inculcate loyalty and allegiance to the United States of America; to promote and foster the enforcement of law and order; to improve the individual proficiency of our members in the performance of their duties; to encourage social, charitable, and educational activities among police officers; to advocate and strive for uniform application of the civil service merit system for appointment and promotion; to create a tradition of esprit de corps insuring fidelity to duty under all conditions and circumstances; to cultivate a spirit of fraternalism and mutual helpfulness among our members and people we serve; to increase the efficiency of the police profession; and thus, more firmly, to establish the confidence of the public in the service dedicated to the protection of life and property.

CONSTITUTION

ARTICLE I

Name

Section 1. This organization shall be known as the DODGE CITY LODGE OF THE FRATERNAL ORDER OF POLICE, LODGE #49, and is a subordinate lodge of the Kansas State Lodge of the Fraternal Order of Police, and shall consist of those individuals who are admitted to membership and conform to its rules and regulations.

ARTICLE II

Character

Section 1. The Fraternal Order of Police is an organization of individual Law Enforcement Officers of the cities, counties, and the State of Kansas.

Section 2. Dodge City Lodge, Fraternal Order of Police, Lodge #49, shall not be controlled directly or indirectly by any labor union, congress, federation committee, or similar organization by whatever name known, but this section shall not prohibit cooperative efforts by the Dodge City Lodge of the Fraternal Order of Police, Lodge #49, with labor organizations for their common good.

The Dodge City Lodge of the Fraternal Order of Police, Lodge #49, shall not strike or, by concerted effort, cause a cessation of the performance of Police duties or induce other members or lodges to do likewise. The penalty of such actions by any member shall be immediate expulsion from the Fraternal Order of Police.

Section 3. This Constitution shall be the fundamental law of the Order, and together with the By-Laws enacted in the conformance therewith, shall govern the conduct of the members within the Lodge itself.

ARTICLE III

Membership

Section 1. Any regularly appointed and full-time law enforcement officer in the State of Kansas shall be eligible for membership in the F. O. P. with the approval of the Board of Directors. No person shall be denied membership on account of race, creed, or sex.

Section 2. The term "regularly appointed law enforcement officers" shall include regular law enforcement officers heretofore and hereafter retired from active duty in the service of said cities, counties, and the State of Kansas. The term "full-time employed" shall mean law enforcement officers that are engaged in such employment as their principal source of livelihood.

Section 3. There shall be two (2) classes of membership: Active and Honorary.

The Active membership shall be comprised of regularly appointed law enforcement officers of the City of Dodge City, County of Ford County, and the State of Kansas.

The Honorary membership shall be comprised of retired regularly appointed law enforcement officers who withdrew from Active membership after retirement or full-time officers who have withdrawn themselves to reserve status and continue to perform law enforcement duties in that status.

Section 4. Any member who may retire from active duty may retain his/her membership as long as he/she remains in good standing.

Section 5. No person shall be simultaneously a member of more than one lodge.

Section 6. Active members who are dismissed from service on charges which are subsequently sustained in a regular Court of law or who do not contest the decision of the dismissing authority automatically forfeit their membership.

ARTICLE IV

Organization

Section 1. The Dodge City Lodge of the Fraternal Order Of Police, Lodge #49, shall consist of individual members of the law enforcement community and any associate lodge.

Section 2. The Lodge shall be composed of individuals who are members of the Fraternal Order of Police and of which is in good standing with the Lodge. Every individual person who is a member of the Lodge shall have voice or vote, or be eligible to hold office within the Lodge.

Section 3. The Lodge shall hold elections annually for the Lodge Officers, except State Trustee. These elections will be held in the month of April.

ARTICLE V

Officers

Section 1. The Officers of the Lodge shall consist of President, Immediate Past President, Vice-President, Secretary, Treasurer, State Trustee, and Parliamentarian. The Officers of the Lodge shall be elected annually, except for the State Trustee who shall be elected every even year.

ARTICLE VI

Board of Directors

Section 1. The Board of Directors shall be composed of the President, Immediate Past President, Vice-President, Secretary, Treasurer, State Trustee, and Parliamentarian.

The Board of Directors shall have and exercise all administrative powers of the Order.

Any vacancy in any office of the Lodge shall be filled by majority vote of the Board of Directors.

Section 2. The term of office of officers shall be for one year or until their successors are elected and qualified. State Trustees shall be elected every two (2) years or until their successors are elected and qualified.

Section 3. The Board of Directors shall meet at least once a month in addition to the meetings held every month, and transact such business as may come before it. The Board shall keep minutes of the meetings and present them to the members for consideration or action thereon at the monthly meetings.

Section 4. The expenses of the members of the Board of Directors attending the Annual Conference shall be paid by the Lodge, and is limited to President and State Trustee. Any other Board member or individual who wishes to attend may at their own cost unless voted by the members to have the Lodge cover the cost of attendance.

Section 5. Any officer who resigns from active law enforcement shall automatically forfeit his or her office as a member of the Board of Directors of the Lodge of the Fraternal Order of Police.

ARTICLE VII

President

Section 1.

A. The President shall be the Chief Executive Officer of the Order. He/She shall preside at the Board Meetings. He/She shall have general management of the business of the Order and shall see that all orders and resolutions of all member meetings are carried into effect.

B. He/She shall execute any and all contracts that may be authorized by the members. C. He/She shall be ex-officio a member of all standing committees.

D. He/She shall have power with the advice and consent of the Board of Directors to appoint a majority of any committee or committees and to inquire into any affair or matter affecting or concerning the Order.

E. He/She shall appoint a pro tern of each new office, and that officer shall hold office as pro tern until the next regular election and his/her successor shall have been elected and qualified.

F. He/She shall call special meetings of the Board of Directors when he/she deems it necessary or upon petition of a majority of the Board of Directors. Notice of such special meetings shall be made in writing forty-eight (48) hours prior to such meetings.

G. He/She shall, at each session of the Board of Directors, submit a full and complete report, in writing, of the official business transacted by him/her subsequent to the last meeting of the Board, together with such recommendations as he/she may deem advisable.

H. He/She shall convey to his/her successor all unfinished business of the Order.

L. Together with the Secretary, he/she shall attest all warrants or vouchers for disbursement from any fund of the Lodge.

J. The President shall be elected and serve not more than two (2) years as President (2 terms).

K. The President can appoint a Chaplain, Conductor, and Guard to serve at his pleasure.

L. The President shall serve as a delegate to the State and National Conference.

ARTICLE VIII

Immediate Past President

Section 1. The Immediate Past President shall attend the meetings of the Board of Directors and member meetings. He/She shall advise and assist the President and the Board of Directors in the performance of their respective duties and shall execute such assignments as may be ordered by them or either of them.

ARTICLE IX

Vice-President

Section 1. The Vice-President shall preside at meetings of the Board of Directors and monthly member meetings in the absence of the President and shall otherwise generally perform the duties of the President during his/her absence. He/She shall also perform such other duties as shall be ordered by the Board of Directors. He/She shall also appoint the minority of all committees.

ARTICLE X

Section 1. The Secretary, Treasurer, Conductor, Guard, Chaplain, and Parliamentarian shall each perform duties prescribed for their respective offices by the By-Laws hereof.

ARTICLE XI

Legal Counsel

Section 1. There shall be a General Legal Counsel designated by the President with the advice and consent of the Board of Directors and individual members.

Section 2. Associate Legal Counsel may be obtained by the President on the advice of the Board of Directors and individual members to handle any litigation in which the Lodge may become involved.

ARTICLE XII

Associate Lodges

Section 1. Each Associate Lodge shall be chartered by the Board of Directors and individual members of the Lodge.

Each Associate Lodge shall provide for the establishment and elections of officers similar in kind, title, and duties as provided for in Article V, Section 1 of the Constitution and for such other officers as are required by law. Such officers shall constitute the Board of Directors or Executive Board.

Section 2. New Associate Lodges shall consist of not less than ten (10) members.

Section 3. Delegates of the Lodge and Associate Lodges to the State and Annual Conference shall be elected in the manner and at the time provided for by the By-Laws of the State Lodge.

Section 4. Each Associate Lodge shall be entitled to one (1) Delegate for every fifty (50) members or major portion thereof. Provided, however, that each of such lodges shall be entitled to one Delegate. The President, or his/her alternate, of each Associate Lodge shall be entitled to be a Delegate to the Lodge. He/She would have a voice, but no vote there at.

Section 5. Each Associate Lodge shall adopt a Constitution and By-Laws for their government. Additional provisions may be made not in conflict with the Lodge Constitution and By-Laws.

Associate Lodges shall submit to the Lodge two (2) copies of their Constitution and By-Laws and all additional or subsequent revisions thereof; and the Lodge shall determine whether or not they are in conflict with the Constitution and By-Laws of the State Lodge or Grand Lodge before approval.

Section 6. *The Fraternal Order of Police recognizes, acknowledges, and validates Associate Lodges. Such Associate Lodges shall be known as Fraternal Order of Police Associates and may function as Grand Lodge Associates, State Lodge Associates, and Subordinate Lodge Associates. Such Associate Lodges shall be subject to the control and supervision of the Lodge or Lodges with which they are affiliated. They shall conform to and be governed by their Constitution and By-Laws thereof only upon approval of the local Dodge City Lodge, upon which the Constitution and By-Laws must be similar to that of the local Lodge, but not more restrictive.*

ARTICLE XIII

Discipline

Section 1. *The Charter of any Associate Lodge may be canceled, suspended, or revoked for good and sufficient cause after notice and hearing by the Board of Directors.*

ARTICLE XIV

Ladies Auxiliaries

Section 1. *The Fraternal Order of Police recognizes, acknowledges, and validates Ladies Auxiliaries. Such Auxiliaries may function as Lodge Auxiliaries and Associate Lodge Auxiliaries. Such Auxiliaries shall be subject to the control and supervision of the Lodge or Lodges with which they are affiliated. They shall conform to and be governed by their Constitution and the By-Laws thereof.*

ARTICLE XV

Amendments

Section 1. *Proposed amendments to this Constitution shall be submitted in writing to the Secretary at least forty-eight (48) hours prior to the convening of the next monthly member meeting. The Secretary shall give notification to each member of the Lodge of such proposed amendment. The proposal then shall be submitted to the members. Upon adoption by a two-thirds vote of the authorized members of the Lodge, the proposed amendment shall become a part of this Constitution.*

ARTICLE XVI

Parliamentary Procedure

Section 1. *Except as provided in the Constitution and By-Laws, "Roberts Rule of Order, Revised" shall govern the conduct and deliberations of the meetings of the Board and meetings of the Order.*

ARTICLE XVII

Official Ritual

Section 1. There shall be an Official Ritual of the Order which shall be known as the Fraternal Order of Police Ritual.

Section 2. The Ritual of the Fraternal Order of Police, as revised at the National Biennial Conference of the Fraternal Order of Police, shall be the Official Fraternal Order of Police Ritual for the Lodge.

Section 3. Revisions of the Fraternal Order of Police Ritual shall be made in the same manner as amendments to the Constitution and By-Laws.

BY-LAWS

ARTICLE

1

Membership of Local and Associate Lodges

Section 1. Each Associate Lodge shall be the judge of its membership subject to the provisions of the Constitution and By-Laws.

Section 2. "Member in good standing" is hereby defined to be a member who has paid all dues and assessments due and payable to and for the State Lodge, Local Lodge, and Associate Lodge, or who is not more than thirty (30) days in arrears of such payments as of the date specified for the payment thereof.

Section 3. Any member in good standing for a period of one (1) year or more immediately preceding the holding of any election shall be eligible for election for any office including the office of Delegate to the State conference, of the State Lodge; and any member not so qualified shall be ineligible for election to any of such offices.

Section 4. Any member in arrears of payment of dues or assessments more than thirty (30) days and less than ninety (90) shall be deemed to be delinquent and not in good standing.

Section 5. Any member in arrears of payment of dues or assessments more than ninety (90) days and less than six (6) months shall be and is hereby automatically suspended.

Section 6. Any member delinquent or suspended, as provided in Sections 4 and 5 of this Article, may be reinstated and restored to good standing by the payment of all amounts due and, in addition thereto, the payment of dues for the whole of the current year in which such reinstatement is made.

Section 7. Any member who is delinquent, or who has been suspended by an Associate Lodge for any reason, shall not be eligible for membership in any other Associate Lodge until suspension has been lifted.

However, any member suspended by an Associate Lodge for any reason, except for nonpayment of dues, shall have the right of appeal to his local Dodge City officers. Such appeal must be filed in writing with the local Dodge City Lodge President within thirty (30) days of the suspended member's receipt of official notice of his suspension. Such appeal shall be heard by the Dodge City local Lodge President's receiving same and a decision must be

rendered in writing within ten (10) days after such board meeting, unless suspended member and the suspending Lodge. Both the suspended member and suspending Lodge shall have the right to be heard with witnesses and records at the hearing of such appeal. Both the suspended member and the President of the suspending Lodge shall be notified by registered mail at least ten (10) days before the date of such hearing.

The Dodge City Local Lodge Officers may either sustain or modify the suspension, or order the immediate reinstatement of the suspended member. Both the suspended member and the President of the suspending Lodge shall be notified immediately by registered mail of the decision of the Local Lodge Officers.

Both the suspended member and the suspending Lodge shall have the right of appeal from the decision of the Local Lodge Officers to the State Lodge Board of Directors and to the Annual Conference, and the appeal shall be heard and decision rendered in the same manner as prescribed in the preceding paragraphs. The decision of the Annual Conference shall be final.

Section 8. A Local Lodge may appeal a decision of its respective State Lodge to the Grand Lodge Board of Directors or to the Biennial Conference. The appeal shall be made in the following manner:

The local Lodge shall notify the State Lodge by registered mail of its intent to appeal to the Grand Lodge within thirty (30) days following the State Lodge's decision on the matter to be appealed. The State Lodge shall then forward to the Secretary of the Grand Lodge all other pertinent material in reference to the matter to be appealed. The State Lodge shall respond in

a period of not more than thirty (30) additional days. The local Lodge shall file its official appeal with the Secretary of the Grand Lodge during the aforementioned thirty (30) additional days.

If the appeal is received between Biennial Conference and prior to a meeting of the Board of Directors, it shall be considered by the Board of Directors immediately following Roll Call of Officers. At that time, the Grand President will appoint a committee to gather all available facts. Said committee shall meet, consider all facts, consult with all interested parties in attendance, and make full report prior to adjournment of the meeting of the Board of Directors. Interested parties may appear before the entire meeting of the Board of Directors following the special committee's report. After consideration, the Board of Directors may make a decision which shall be final or if in their opinion further investigation is necessary, the Grand President shall direct the special committee to make additional study and further investigation and make a final report at the next Biennial Conference. The decision of the Biennial Conference shall be final.

Section 9. A local Lodge shall not solicit funds or anything of value for any reason whatsoever from person(s), firms, or any type of business whatsoever in the territory of another local Lodge without permission of the local Lodge in whose territory the solicitation is to be made. Said written permission shall be signed by the President and Secretary of the Lodge granting permission and shall certify that permission was given by the local Lodge at a regular meeting or at a special meeting called for that specific purpose.

ARTICLE II

Secretary

Section 1. The Secretary shall have custody of books, records, and the Seal of the Dodge City Local Lodge #49 and office paraphernalia and equipment under the general authority and orders of the President and Board of Directors. He/She shall take a record and transcribe Minutes of the meetings of the Board of Directors and the meetings of the Lodge members, and shall submit the same for approval or rejection at the next succeeding meeting, as the case may be.

He/She shall conduct the general correspondence of the Lodge.

He/She shall send each of the Associate Lodges a copy of said minutes.

Together with the President, he/she shall attest all warrants or vouchers for cash disbursements from any fund of the Lodge.

He/She shall attest, under the Seal of the Dodge City Local Lodge #49, all duly authorized contracts of the Lodge.

He/She shall be the official custodial of the Constitution and By-Laws of the Order, which shall be authenticated by the Seal of the Order and signatures of the President and Secretary. He/She shall keep a record of the official amendments adopted at the Annual Conferences amending the Constitution and the signatures of the President and Secretary, in a book to be known as the Book of Amendments to the Constitution and By-Laws.

He/She shall furnish a surety bond for the faithful performance of duty in such amount as shall be specified by the Board of Directors.

At the expiration of his/her term of office and within ten (10) days thereafter, the Secretary shall deliver to his successor the Official Seal of the Lodge and all books, documents, records, paraphernalia, and equipment in his/her possession and shall require and receive and receipt therefore.

All incoming monies for the Lodge shall be delivered to the Secretary who shall record the same and then forward said monies the Treasurer for deposit in the proper accounts of the Lodge.

The Secretary shall have a petty cash fund not exceeding one-hundred (100) dollars.

ARTICLE III

Treasurer

Section 1. The Treasurer shall be the custodian of the funds of the Lodge. He shall furnish surety bond in the amount specified by the Board of Directors, which surety bond shall be approved by the Board of Directors.

He/She shall sign all checks duly authorized by the President and Secretary for disbursements of funds. Three (3) signatures on account, two (2) to write checks.

He/She shall keep an itemized record of all receipts and disbursements.

He/She shall deposit all funds collected in a bank approved by the Board of Directors. He/She shall set up special accounts for special funds and allocate to each, respectively, the amounts allocated or collected therefore.

He/She shall perform such other duties as are usual and incident to the office.

He/She shall make quarterly reports to the Board of Directors of the condition of the

funds.

ARTICLE IV

Conductor

Section 1. The Conductor shall examine dues cards of Officers, Delegates, and other members, ascertaining that all present at local meetings are in good standing, take up the password and make report to the President. He shall perform such other duties as the President may require.

ARTICLE

V

Guard

Section 1. The Guard shall have charge and control of the meeting place. He shall permit only qualified persons to enter or remain. He shall assist the Conductor in the execution of such duties as the President may order.

ARTICLE VI

City Legislative Committee

Section 1. There shall be a committee appointed to be known as the City Legislative Committee consisting of three (3) members. The committee will be allowed to take two (2) other members at their request and by the authority of the President.

Section 2. Anyone or all shall represent the Lodge and Associate Lodges at all sessions of the City Legislature, and it shall be the duty of this committee to promote the interests of Police Officers of the City, County, and State of Kansas, and to work for the passage of laws that will be beneficial to these officers. All Associate Lodge Legislative Committees shall work with the local Dodge City Committee in regards to Police Legislation.

Section 3. The City Legislative Committee shall submit a report of its activities at the members meetings.

Section 4. The committee shall report all proposed legislation received by them for presentation to the President of the local Lodge prior to the time of legislative action.

ARTICLE VII

Reports

Section 1. Reports of Lodge Officers and Chairmen of all standing committees shall be submitted in writing to the Secretary forty-eight (48) hours prior to the opening of the members monthly meeting.

The Secretary shall prepare said reports in printed form and furnish one (1) copy to each member in attendance at the meeting and one (1) copy to each Associate Lodge who may not be represented at the meeting.

ARTICLE VIII

Nomination and Election Officer of Local and Associate Lodges

Section 1. The Dodge City Lodge shall prescribe the time, method, and manner for the nomination and election of its officers, consistent with the Articles of Incorporation, Constitution, and By-Laws and Section 3 of this Article.

Section 2. The Dodge City Lodge shall provide for the filling of vacancies among its officers occasioned by death, resignation, or otherwise.

Section 3. No officer-elect shall be a candidate for any other office.

ARTICLE IX

Nomination and Election of Delegates to State Conference

Delegates shall be elected as prescribed by Article IX of the State By-Laws which states as follows:

Section 1. The State Secretary shall furnish each Subordinate Lodge with Delegate credential blank form in duplicate equal to the number of delegates to which such lodge may be entitled. Such Delegate credential blank forms shall be filled out by the Secretary of the Subordinate Lodge certifying the election of such Delegates, shall be signed by the President and Secretary of the Lodge, Authenticated by the seal of the Lodge, and one (1) copy shall be forwarded to the State Secretary at least thirty (30) days prior to the date fixed for the holding of the Annual Conference. The delegates shall retain the original copy for presentation at the conference.

Section 2. No Delegate or Alternate representing the Subordinate Lodge delinquent in payment of per capita tax, assessment, or other indebtedness due and payable to the Grand Lodge or State Lodge shall be admitted to or seated in any Biennial Conference of the Grand Lodge or any Annual Conference of the State Lodge.

ARTICLE X

Official Order of Business

The Order of Business shall be:

- 1. Roll call of officers.*
- 2. Reading of rough minutes of previous meetings.*
- 3. Introduction of Resolutions.*

4. *Report of Board of Directors.*
5. *Reports of Officers.*
6. *Bills and Communications.*
7. *Reports of Committees.*
8. *Unfinished Business.*
9. *New Business.*
10. *Good of the Order.*
11. *Adjournment*

Robert's Rule of Order shall precede local Lodge business.

ARTICLE XI

Nomination and Election of Officers of Local Lodge

Section 1. Candidates for election as officers of the local Lodge shall be nominated on the day of election of offices. Nominations shall be made from the floor. After being declared closed, nominations shall not be reopened.

State Trustees shall be nominated at a meeting of members. They shall be declared elected by the President.

Section 2. The local Lodge Officers shall be elected by a majority vote on the floor. A printed ballot, listing the names of all qualified candidates, shall be furnished to each member, who, after indicated his choice thereon, shall deposit the ballot in a receptacle provided for that purpose. The ballot box used in the election shall not be taken from the floor until all votes are counted and the election certified by the Election Committee.

Section 3. The State Trustee shall be nominated by majority of the membership after nominations for the position. The State Trustee will then be voted on at the even numbered year of the State Conference.

Section 4. An Election Committee of two (2) shall be appointed to distribute the ballots and canvass the votes. After the polls are closed, the committee shall count the votes, determine how many have been cast for each candidate, and shall report the results to the Lodge President. The Lodge President shall announce the results and declare elected those candidates receiving a plurality of the votes for each respective office.

Section 5. Officers-Elect shall be immediately installed by the President and shall take office forthwith.

ARTICLE XII

Rules and Procedure in Case of Supervision, Cancellation, or Revocation of Associate Lodge Charters

Section 1. The charter of any Associate Lodge may be suspended, canceled, or revoked for good and sufficient cause after hearing and trial by the Board of Directors.

Section 2. In the conduct of any investigation, hearing, or trial of complaint against any Lodge, the Board of Directors shall:

- 1. Require complaint to be made under oath.*
- 2. Serve upon the Lodge personally or by registered United States mail a written copy of complaint with such specifications of fact as shall enable the Lodge to be placed fairly upon defense.*
- 3. Allow a period of not less than thirty (30) days after service of copy of the complaint before hearing or trial of cause.*
- 4. In the hearing, confine their consideration to the specific facts set forth in the copy of complaint.*
- 5. In the hearing or trial of such complaints, the procedure shall be as follows:*
 - a] The complaint shall adduce his evidence in support of the charges and specifications.*
 - b] The Lodge whose Charter has been suspended, canceled, or revoked shall than produce such evidence as it may wish to offer in defense of such facts.*
 - c] The complaint may offer evidence in rebuttal.*
 - d] The production of evidence on the hearing and the determination and decision thereof shall be governed in general by the rules of evidence, proof and burden of proof applied generally by the Courts in civil cases. The complaint and Lodge against which complaint has been made may be represented by counsel.*
- 6. The hearing shall be held in locality of the Lodge in question.*
- 7. A three-quarter (3/4) vote of the Board of Directors is necessary to suspend, cancel, or revoke any charter.*

Section 3. Immediately upon suspension of the Charter of any Associate Lodge, the Board of Directors, or its truly authorized agent or represent is authorized and empowered to take possession, control, and custody of all books and records and to provide for the supervision, government, and administration of such Lodge.

Section 4. Upon final disposition of litigation, the Board of Directors shall return all properties previously impounded to said Lodge.

Section 5. Any action of the Board of Directors may be appealed at the Lodge meeting.

Section 6. The President of any Associate Lodge that shall become involved shall provide written notice thereof to the Lodge President. In such event, the local Lodge shall assume control of such insolvent Associate Lodge for a period of six (6) months, during which period the insolvent Lodge shall be operated under the supervision of the local President or his designee.

Any Lodge that is suspended or delinquent may be reinstated and restored to good standing by payment of all amounts due, including all delinquency fees.

Failure to reinstate said Lodge within six (6) months to good standing will result in the receivership of all assets and charter to the local Lodge. The Executive Board will then determine, by majority vote, dispersal of said assets. The local Lodge will not assume any debts or obligations incurred by the Associate Lodge. All outstanding contracts, debts, expenses, or other obligations will be the responsibility of the Associate Lodge.

ARTICLE XIII

Dues and Assessments

Section 1. Each Associate Lodge shall pay to the local Lodge a per capita tax of five (\$5) dollars per year which shall be allocated to the general fund of the local Lodge.

Section 2. If two-thirds (2/3) of the local Lodge Board of Directors shall deem it necessary that a Special Assessment is needed to meet an emergency, they shall follow the same procedure as set forth in Article XIII, Section 1, of the State Lodge By-Laws.

To be put into effect, the proposed assessment shall have to be approved by two-thirds (2/3) of the votes cast. If so approved, the Board of Directors shall notify each Associate Lodge by registered mail of the total votes cast and how each Associate Lodge in the Order cast its votes.

Section 3. Each Associate Lodge shall pay to the local Lodge the per capita taxes and assessments provided for in Section 2 of this Article together with a complete roster of the Lodge, and shall forward the monies so collected to the local Secretary who shall transmit the same to the local Lodge Treasurer to be deposited in the proper accounts. Upon receipt of dues and assessments from the Lodges, the Lodge Secretary shall furnish such Lodges with the password.

ARTICLE XIV

New Associate Lodges

Section 1. Each Associate Lodge hereafter established shall pay to the local Lodge an initiation fee established by the Board of Directors and be retained by the local Lodge. This fee should be ten (\$10) dollars.

Section 2. Each Lodge hereafter established and installed shall be entitled to receive, at cost, all necessary supplies, equipment, and other paraphernalia.

Section 3. In the event of any dispute between two or more Lodges as to a question of membership in such Lodges or as to the territorial jurisdiction thereof, such dispute shall be settled by the local Lodge or by the State Lodge Board of Directors.

ARTICLE XV

Local Lodge Action on National, Interstate and Intrastate Matters

Section 1. The local Lodge shall take cognizance of all matters of local State and intrastate scope and concern affecting the welfare and interests of police officers and their dependents. The Board of Directors, or, in case of emergency, the Lodge President shall

take such immediate action as shall be necessary to safeguard their welfare or interests by providing aid and such other services as shall be required.

Section 2. In matters of purely intrastate scope and concerns, the Board of Directors or the Lodge President, as the case may be, may provide such legal or technical advisory service as may be appropriate.

**ARTICLE
XVI**

Expenses and Compensation of Officers and Members

Section 1. Any Lodge Officers or member performing the duties of or service for the Lodge by order of the Board of Directors or of the Lodge President shall receive compensation for all monies spent by him in the regular course of legislative duties. Such Officer or member shall furnish, in duplicate, to the Lodge Secretary a detailed itemized statement of expenses incurred and paid for by him/her in the performance of such duties or service and shall be reimbursed therefore by the local Lodge, providing the funds are available.

**ARTICLE
XVII**

Audit

Section 1. The fiscal year of the local Lodge shall be from January 1 to December 31, inclusive, of each year. In addition to the semi-annual to be made by the Board of Directors, said Board of Directors shall annually cause a complete audit and report of all funds and financial books and records of the Order to be made for the fiscal year.

ARTICLE XVIII

Amendments

Section 1. Proposed amendments to these By-Laws shall be submitted in writing to the Secretary at least forty-eight (48) hours prior to the convening of the next members meeting. The Secretary shall mail to each Associate Lodge a copy of such proposed amendment at least twenty-four (24) hours prior to the next monthly meeting. The proposed amendments shall then be submitted to members. Upon adoption by a vote of two-thirds (2/3) of the authorized members, the proposed amendments shall become a part of these By-Laws.