

# FRATERNAL ORDER OF POLICE LAWRENCE LODGE # 2

Lawrence, Kansas CONSTITUTION BY-LAWS

A Law Enforcement Organization

Chartered. January 28, 1956

Amended October 27, 1997

# CONSTITUTION & BY-LAWS

the

## FRATERNAL ORDER OF POLICE LAWRENCE LODGE # 2

### PREAMBLE

**WHEREAS; By association we have facility of mutual interchange of thought, information, and the experience of each becomes common to all, which always results in a higher development of our intellectual, moral, and social faculties and enables us to share in the gains and honors of the advance in civilizations;**

**THEREFORE; We, the members of the various law enforcement agencies of thus locality, convinced that it is to the best interests of our order of police, and believing that intelligence, industry, and moral worth are the true standards of greatness, do hereby pledge ourselves to use all honorable means to promote sociability and fraternity among the members of this order.**

**LAWRENCE LODGE # 2, Fraternal Order of Police, is an organization for men and women actively engaged in law enforcement and is managed by law enforcement officers actively engaged in the enforcement of laws for Federal , State, County, and Municipalities within jurisdictional guidelines in Kansas.**

**LAWRENCE LODGE # 2, Fraternal Order of Police, is not and shall not affiliate with any labor, religious, or political organization, and shall conform with all rules and regulations of the Fraternal Order of Police of Lawrence, Kansas, the State Lodge of Kansas, and the Grand Lodge of the Fraternal Order of Police.**

#### ARTICLE I NAME

**SECTION 1 This organization shall be known as Lawrence Lodge # 2, Fraternal Order of Police.**

## ARTICLE 11. OBJECTS AND PURPOSES

**SECTION 1. To assist persons who are actively engaged in police work in an organized body so that profession and all its branches may promote safety, professionalism, and a progressive direction.**

**SECTION 2. To bring to the attention of the legislative bodies in city and state the importance of general laws for the betterment of law enforcement and the welfare of law enforcement officers.**

**SECTION 3. Americanism. The Fraternal Order of Police denounces disloyalty. Our organization is 100 percent American and our oath and obligation bind us to our allegiance to these United States.**

**SECTION 4. Justice to all. The Fraternal Order of Police stands for justice to humanity and the preservation of its rights, safety and development. We believe in the equality of all before the law.**

**SECTION 5. The Fraternal Order of Police is an organization of peace officers sworn to enforce the laws impartially under all circumstances and has no other affiliation.**

**SECTION 6. The Fraternal Order of Police, Lawrence Lodge # 2 encourages social, charitable and educational activities in the community and strives to create a tradition of esprit de corps insuring fidelity to duty under all conditions and circumstances. Lawrence Lodge # 2, shall cultivate a spirit of fraternalism and increase the efficiency of the law enforcement profession and thus more firmly establish the confidence of the public in the service dedicated to the protection of life and property.**

2.

## ARTICLE III MEMBERSHIP

**SECTION 1. There shall be three classes of membership, to-wit: active; honorary; and associate.**

**SECTION 2. All regularly appointed and full time law enforcement officers actively engaged in duties pertaining to normal functions of law enforcement agencies in Douglas County, shall be eligible for membership in the Lawrence Fraternal Order of Police.**

**The term "full-time" shall mean law enforcement officers who are engaged in such employment as their principal source of livelihood.**

SECTION 3. Application for membership shall be by the motion of any member in good standing with the consent of the applicant at the first succeeding regular meeting after the applicant has completed five (5) full months of service with a law enforcement agency. Upon a favorable motion of the application it shall lie on the table for a period of at least twenty-eight (28), days at which time a two-thirds vote of the active members present be needed to accept the application of membership, such ballots to be cast in secret and only a pass or fail of the application to be announced to the members and then entered into the minutes of the meeting.

SECTION 4. Race, creed, or sex shall be no bar to membership.

SECTION 5. No application for membership shall be considered unless it is accompanied by the regular initiatory fee of one months dues plus the amount of the Death Benefit at the time the application is taken as set forth in section 3. Such sum shall be preserved by the secretary and in the event the applicant is declared not eligible or decides against joining the lodge it shall be returned to such applicant.

SECTION 6. An active member in good standing, who retires from active duty, may retain all the rights of active membership.

SECTION 7. An active member in good standing, who resigns from any law enforcement agency in this locality but remains in active police work elsewhere, who desires to retain active membership may have that privilege.

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SECTION 8. Active members who are dismissed from service on charges which are subsequently sustained in a regular court of law, or who do not contest the decision of the dismissing authority, automatically forfeit their membership.

SECTION 9. Effective on the 1st day of April, 1975, any active member of this lodge who resigns from active law enforcement, shall automatically forfeit his or her membership in the Fraternal Order of Police. He or she shall have the privilege to apply for and receive an Associate Membership in this Lodge without election by secret ballot provided that:

- A. He or she shall apply for said membership within thirty (30) days of his or her resignation date, and;
- B. He or she continues to reside in Douglas County, Kansas, and;
- C. He or she meets the qualifications of Article IV, of this Constitution except for the election by secret ballot.

ARTICLE N ASSOCIATE MEMBERSHIP

**SECTION 1. Lawrence Lodge # 2, Fraternal Order of Police, recognizes, acknowledges, and validates associate members within our lodge, whose members shall be known as Fraternal Order of Police Associates. Such associate members shall be subject to the control and supervision of Lawrence Lodge #2, Fraternal Order of Police. They shall conform to and be governed by thus Constitution and By-laws.**

**SECTION 2. Qualifications. Fraternal Order of Police Associates shall be persons of good moral character who are lawfully employed in a regular profession or business and whose associations therein are above reproach. They shall not be associated directly or indirectly, with any person or persons whose reputation, character, or occupation is questionable.**

**SECTION 3. Application for membership shall be by the motion of any member in good standing with the consent of the applicant at any regular business meeting of the lodge. Upon a favorable motion of the application it shall lie on the table for a period of thirty (30) days. During tHis time period a background check will be prefonned on the applicant by a committee to be appointed by the President. Upon a favorable report on the applicant at the next business meeting a vote by secret ballot will be taken with a two-thirds vote of the active members present needed to accept the application for membersHip. Only a pass/fail of the application shall be announced to the membership and then entered into the minutes of the meeting.**

**SECTION 4. After their election by secret ballot, they shall receive of the secretary an identification card and an automobile emblem, both of which shall remain the property of this lodge, and shall be delivered by such member to the lodge or its officers on request whenever, for any reason, such membership shall be revoked and its privileges forfeited. It is understood and agreed by each associate member that the Fraternal Order of Police identification card does not in any way protect the holder against violations of the law, nor has the holder been promised any favors or immunity by any police officer.**

#### **ARTICLE V HONORARY MEMBERSHIP**

**SECTION 1. Honorary membership is to consist of retired regularly appointed law enforcement officers who withdraw from active membersHip from this lodge after retirement.**

**SECTION 2. Honorary members shall not have any voice, shall not vote, nor be eligible to any of the secret work of thus organization, or to any of the benefits entitled to active members, but shall be entitled to all social benefits of the lodge.**

**SECTION 3. Active members who withdraw shall request either in person at a regular business meeting or by letter to receive an Honorary membership.**

**SECTION 4. A Honorary member shall not pay any dues to the lodge.**

## ARTICLE VI

### AUXILIARY MEMBERSHIP OF THE FRATERNAL ORDER OF POLICE, LAWERENCE LODGE #2

SECTION I. Lawrence Lodge # 2, Fraternal Order of Police, recognizes, acknowledges, and validates an Auxiliary of spouses of active and associate members within this lodge. The Auxiliary shall be subject to the control and supervision of Lawrence Lodge # 2. They shall conform to and be governed by this Constitution and By-laws.

## ARTICLE VII OFFICERS

SECTION 1. The officers of this lodge shall consist of:

1. Immediate Past President
2. President
3. Vice-President
4. Secretary
5. Treasurer
  
6. Sergeant at Arms and Second Vice-President
  
7. Chaplin
8. Three (3) Trustees
  
9. Parliamentarian

SECTION 2. All officers shall be elected biennially except the trustees and parliamentarian. The Officers shall serve for a period of two years. Trustees shall serve for a period of three (3) years; one trustee shall be elected each year. The parliamentarian will be appointed by the President.

## ARTICLE VIII NOMINATIONS

SECTION 1. All nominations for the election of officers shall be made at the regular November meeting in every odd numbered year beginning in November of 1997, except for one Trustee who shall be nominated annually to serve a three year term.

SECTION 2. No member shall be eligible for nomination for any office or as a delegate to either convention who is in arrears to the lodge for dues or assessments.

SECTION 3. All nominations will come from the floor at the regular business meeting. All nominations will be seconded and duly noted in the minutes of the meeting.

#### ARTICLE IX VOTING

SECTION 1. Members must cast their votes in person and not by proxy and cumulative voting shall not be permitted. Votes for officers and members shall be cast on a secret ballot.

SECTION 2. No member shall be entitled to vote who is in arrears to the lodge for dues or assessments or any obligation whatsoever.

#### ARTICLE X ELECTIONS

SECTION 1. The election of officers shall be held at the regular December meeting in every odd number year beginning in November of 1997, except that one Lodge Trustee shall be elected every year and will serve a three year term. All elections shall be by ballot and the candidate attaining a majority of the vote shall be declared the winner, a majority being over half (1/2).

SECTION 2. Every ballot shall contain the following: A. Heading.

B. Date of the election.

C. Concise instructions on how a ballot is to be marked.

D. The nominated candidate's full name listed in the section denoting the particular office.

E. A blank line in each office for write-in candidates. F. Annual dues and special assessments.

If any ballot does not contain the above items, that ballot shall be declared null and void.

SECTION 3. The newly elected officers shall be installed at the regular January meeting in every even numbered year beginning in January of 1998. They shall remain in office until their successor is duly elected and installed.

#### ARTICLE XI

#### DUTIES OF THE PRESIDENT

SECTION 1. The President shall preside at all meetings of the lodge by virtue of his office.

He shall decide all points of law and order, subject to appeal, such appeal forthwith being raised before the lodge. He may, if he so desires, appoint a parliamentarian to interpret the By-laws and Constitution and Roberts Rules of Order, who then will decide all points of law and order. He shall appoint the majority of all committees.

He shall be the deciding vote on any question in case of a tie except in elections.

He shall call a special meeting of the lodge if requested to do so by five (5) members of the lodge in good standing. If, in the opinion of the president, circumstances shall warrant a special meeting, he shall have the authority to call such a meeting.

He shall have the authority to call for a special election as prescribed in Article XXIX, Sec. 4 of these By-Laws. In the event a special meeting or special election is called, the secretary shall notify members by notice posted on the bulletin boards at the Police Department, Kansas University Police Department, and the Sheriffs Office; such notice will state the time, place, and the business to be transacted.

**SECTION 2.** The President shall appoint all officers pro tem in case of absentees. He shall communicate the password to all members entitled to receive same and to the lodge.

It shall be his duty to inspect the ballot, together with the vice-president, and report thereon to the lodge. Any member of the lodge shall have the privilege to inspect the ballot upon request after the decision regarding same has been announced.

**SECTION 3.** The President shall at various times inspect all paraphernalia, ritual and personal property of the lodge without giving previous notice to the trustees.

He shall sign all warrants drawn on the treasury, for which appropriations shall be made by this lodge.

He shall sign certificates, cards, or other papers as may require his signature to make them valid.

**SECTION 4.** The President shall fill by appointment, all the vacancies occasioned by death or otherwise of any officer of the lodge, to serve only until the next regular election.

**SECTION 5.** The President may succeed himself in office. If he does not succeed himself in the office of President, he shall then automatically hold the office of Immediate Past President for the year (s) the succeeding President holds his office.

**SECTION 6.** The President shall have discretionary power to authorize any expenditure up to and including five hundred dollars (\$500.00), per item.

The President shall have the power to authorize any expenditure from five hundred-one dollars (\$501.00) up to one thousand dollars (\$1,000.00) per item upon a motion from the floor at a regular meeting and passage by two-thirds (2/3) vote of the members present.

The President shall have the power to authorize any expenditure from one thousand-one dollars (\$1,001.00) and up per item:

- upon a motion from the floor at a regular meeting, - a favorable motion tabled,
- the motion posted at least ten (10) days prior to the next regular meeting of the lodge at the Police Department, the Sheriff's Office and the Kansas University Police Department,
- a vote to pass by two-thirds (2/3) of the members present.

The President shall have the power to authorize expenditures for normal monthly lodge expenses.

## ARTICLE XII

### DUTIES OF THE VICE-PRESIDENT

SECTION 1. The Vice-President shall assist the president in the performance of his duties.

In the absence of the president, the powers and duties of the office shall be exercised by the vice-president.  
He shall be ex-officio member of all committees.

## ARTICLE XIII

### DUTIES OF THE SECRETARY

**SECTION 1. The secretary shall keep a record of all transactions of each meeting of the order, attest all money orders on the treasury, and record the same in a book to be known as the Book of Records, together with the minutes to be entered therein before the meeting following that of which they are a record, and to be read for approval.**

**SECTION 2. The secretary shall read all reports, letters, bills, petitions, appeals, claims, and other communications that may be received by the lodge or its officers.**

**All correspondence of any nature to the lodge shall be his duly authorized responsibility.**

**He shall post all notices pertaining to the business or the functions of this lodge.**

**It shall be his duty to fill out all certificates, cards, and other papers which may be necessary.  
He shall retain copies of all communications.**

**SECTION 3. The Secretary shall furnish the treasurer with a written report of all money collected by him from month to month, the same to be turned over to the treasurer at each regular meeting.**

**SECTION 4. The Secretary shall ineet with the trustees whenever they require his presence to audit the books and accounts and render such assistance as they may deem necessary.**

**He shall deliver to his successor in office all books, papers, receipts, and all property of the lodge which may be in his possession. He shall deliver to the lodge, upon retirement from office, a final report of all matters concerning his office.**

**SECTION 5. The Secretary shall keep a book and record therein all amendments to the Constitution and By-Laws, said book to be known as the Amendment Book, which is to be given to the proper committee for reference when revising the Constitution and By-Laws.**

**SECTION 6. The Secretary shall be responsible for the safety of charters, deeds, letters of incorporation, this Constitution, and other original papers, and shall secure them in a locked place accessible to the president and himself.**

#### **ARTICLE XIV**

#### **DUTIES OF THE TREASURER**

**SECTION 1. The Treasurer shall receive all clues and assessments Of the lodge and all other money belonging to the lodge and give official receipt thereof.**

**He shall pay all orders drawn on the lodge signed by the president and the treasurer.**

**He shall keep an accurate account of all monies received and expended, and credit each special account with such sums as accrue.**

**SECTION 2. The Treasurer shall give to the auditing committee a correct account of all monies in his possession, together with books, papers, and receipts belonging to his office, and any time when ordered by the lodge, he shall deliver all monies, books, and papers to the president, secretary, and trustees.**

**SECTION 3. After the installation of officers at each term the treasurer, with the president and trustees, shall go to the bank, and transact all necessary business for incoming officers.**

**SECTION 4. If the Treasurer at any time neglects to perform such duties as are required of him or refuses to make an account when called upon to do so by the trustees or president, this shall be cause for his dismissal from office upon a vote of the lodge.**

#### **ARTICLE XV**

#### **DUTIES OF THE SERGEANT AT ARMS and SECOND VICE-PRESIDENT**

SECTION 1. The Second Vice-President shall take up the password, see that all present are entitled to remain, and report the same to the president.

SECTION 2. The Sergeant at Arms shall guard the doors of the lodge room from intrusion and against unlawful entry by any person or persons seeking admission to the lodge.

SECTION 3. The Sergeant at Arms and the Second Vice-President shall assist in all initiatory ceremonies and perform all other duties required of him by the ritual of this lodge.

#### ARTICLE XVI

### DUTIES OF THE TRUSTEES

SECTION 1. It shall be the duty of the trustees to care for and hold in trust all properties belonging to the lodge.

SECTION 2. The Trustees shall see that the books of the secretary and treasurer are audited once each six (6) months during the months of June and December.

The trustees shall, at any time they be requested to do so by the president, the Kansas State Lodge, or the Grand Lodge, give a full account of all money or monies received, expended or invested, and shall from time to time and at the close of their term of office, make a full report in writing to the lodge for all business transacted by them as such trustees.

#### ARTICLE XVII MAIN MOTIONS

SECTION 1. Main motions may be made at anytime the floor has been yielded at a regular business meeting under new or unfinished business, and shall follow Roberts Rules of Order in the execution of such motions.

#### ARTICLE XVIII

### DUES AND ASSESSMENTS

SECTION 1. The Dues of this lodge shall be fixed on a yearly basis and shall be based on the need of the lodge. The dues for the upcoming calendar year shall be determined by written vote taken on the December election ballot.

Dues are payable on/or before the first regular meeting of the month.

SECTION 2. An assessment of ten dollars (10.00) shall be placed on each active member and shall be known as the "DEATH BENEFIT".

This benefit shall be collected from every active member and shall be held in the treasury until such time an active member and/or his/her spouse dies.

After this benefit amount in the treasury has been paid out, another ten dollars per active member becomes due.

Thus Section shall comply with Article XXV

SECTION 3. Active members who have attained the age of sixty-five (65) shall have their annual dues paid by the lodge.

SECTION 4. Any member who is in arrears at the regular meeting or contrary to the provisions in Section 1, shall cause him to be known as "not in good standing" with this lodge.

Such member shall not be entitled to vote or be elected to any office, although he shall not lose his privileges to voice and shall receive entrance to all meetings and social benefits.

Any member who is in arrears for a period of ninety (90) days shall be suspended from this lodge upon receiving notice from the secretary.

Action shall not be taken to suspend such member until thirty (30) days when the secretary shall report to the lodge if a member in arrears has paid all back dues and assessments, or if still in arrears for one hundred twenty (120) days shall be suspended from this lodge upon approval.

SECTION 5. Suspended members under the provisions of Section 4, shall consider themselves under arrest, and a trial shall be held at the next succeeding regular meeting when the lodge shall hear the evidence and the defense before taking a vote.

A vote shall be taken at this meeting to expel or retain such member. It shall require a two-thirds (2/3) vote of the members present to expel or retain.

SECTION 6. Any member applying for reinstatement shall comply with Article III, Section 5.

#### ARTICLE XIX FLOWER FUND

SECTION 1. This flower fund shall be known as the Lawrence Lodge #2, Fraternal Order of Police Flower Fund which will be included in the treasury.

SECTION 2. Only the President or his designate, the, Treasurer, and the Chaplin will authorize the ordering of flowers In their absence, the next ranking officers will have the authorization.

**SECTION 3. Flowers shall be sent to the following persons who are in a hospital because of an illness or injury or who are at home with a long term illness or injury:**

**A. Active members.**

**B. Spouses and children in the home of active members. C. Parents of active members.**

**The President shall have authority to send dowers to anyone at his discretion.**

#### **ARTICLE XX**

### **REMOVAL OF OFFICERS, MEMBERS, ASSOCIATE MEMBERS AND HONORARY MEMBERS**

**SECTION 1. Any Officer of this lodge who commits an act of malfeasance or neglect in the performance of his duties as an officer of said lodge or any other unfitness shall be removed from office and expelled from the Order.**

**SECTION 2. Any active, associate, or honorary member who brings discredit to FOP Lodge #2, may be expelled from this lodge.**

**SECTION 3. Charges must be filed in writing noting the offense committed giving specifics of the charges, dates, and times. Written notice from the secretary must be given the offending lodge officer and/or member.**

**The complaint shall be taken up at the next regular meeting of this lodge. The complaint shall be entered into the minutes of this meeting and then tabled until the next regular business meeting.**

**At that regular business meeting the offending lodge officer and/or member shall have an opportunity to present his defense.**

**A secret ballot vote shall be taken and a two-thirds vote of those members present shall be required for expulsion of the offending lodge officer and/or member.**

**SECTION 4. Any Officer of this lodge who is absent without cause from three (3) meetings in succession shall be considered negligent in the performance of his duties. All officer shall conform to the Rules and Regulations in the By-Laws of this lodge, the State Lodge, and the Grand Lodge.**

#### **ARTICLE XXI REINSTATEMENT**

SECTION 1. Any member of this lodge who shall be suspended or expelled for reason of non-payment of dues or assessments, or for any other cause, who seeks reinstatement shall accompany his application with all back dues from when he ceased paying his dues to the present and any unpaid assessments.

SECTION 2. Any member applying for reinstatement shall comply with Article III of this Constitution and By-Laws.

#### ARTICLE NM I

### REGULATIONS OF BUSINESS MEETINGS

SECTION 1. **When the president is absent the vice-president shall preside.**

**In the absence of the vice-president the second vice-president shall preside.**

SECTION 2. **A quorum shall be not less than three (3) regular officers and five (5) members, all in good standing, eight (8) in all.**

SECTION 3. **Roberts Rules of Order shall be the authority on all questions of parliamentary law when not in conflict with this Constitution and ByLaws, of this lodge, the State Lodge, and the Grand Lodge.**

SECTION 4. **Lawrence Lodge #2, shall assemble for the transaction of business on the second (2nd) and fourth (4th) Mondays of each month, at a time set by the president.**

SECTION 5. **Site of business meetings will be at the discretion of the president.**

#### ARTICLE XXIII AMENDMENTS

SECTION I. An amendment to this Constitution and By-Laws may be made at any regular meeting provided the proposed amendment has been submitted to the approval of the Constitution Committee and been posted for thirty (30) days.

Such amendment shall receive a vote of two-thirds (2/3) of the members present at such posted meeting before it can be adopted.

All amendments must be in writing and signed by the proponent or proponents.

#### ARTICLE XXIV

### RULES AND REGULATIONS OF FOP LANDS

**SECTION 1. The rules and regulations of the Fraternal Order of Police lands located near Lone Star Lake in Douglas County, Kansas shall be governed by the active members of FOP Lodge #2.**

**SECTION 2. No outside authority, agency, or private person shall use the lands or services of the Fraternal Order of Police, Lodge #2, without prior notice and permission from the President or his designate.**

**Anyone using the facilities at the lodge shall be responsible for any damage incurred and the cleanliness of the premises after use.**

**There must be at least one (1) active FOP member from Lodge #2 present at the lodge during its usage by non-member organizations, agencies, or private persons except that an individual law enforcement agency and/or a U.S. military organization that may want to use the facilities at the FOP Lodge may agree to use a retrieval fee system and not be required to have a FOP Lodge #2 member present.**

**This retrieval fee shall be established by the Lodge #2 Executive Board on an annual basis. The retrieval fee shall not be more than the cost of maintaining Lodge #2 on a daily basis. The retrieval fee shall be in writing and signed by the outside agency representative and the President and Secretary of Lodge #2.**

**SECTION 3. Individual services such as the range or trap facilities will be strictly governed by the rules and regulations of each facility.**

#### ARTICLE XXV BENEFITS

**SECTION 1. An active member or his/her spouse in case of death of either shall receive the sum often (10) times the current membership roster. In the event that both the active member and his/her spouse die at the same time the benefit shall be paid to the children in the home or their designate.**

**SECTION 2. Upon the death of a member or his/her spouse, it shall be the duty of the president and the Secretary to deliver the death benefit to the designated beneficiary.**

**SECTION 3. An active member shall be in good standing with this lodge in order to receive any of the benefits and/or protection from this lodge.**

#### ARTICLE XXVI ANNUAL MEETING

**SECTION 1. The regular meeting in December shall be known as the annual meeting, and shall be for the purpose of electing officers, receiving reports of officers and committees, and for any other business that may arise.**

**On that day the annual and the regular meeting shall be known as one.**

#### ORDER OF BUSINESS

1. Call to order, take up password. 2. Roll call of Officers.
3. Reading of the minutes of the previous meeting and their approval. Proposal and balloting on petitions for membership.
5. Reports of boards and standing committees. 6. Reports of special committees  
Special Orders. Unfinished business. 9. New business.
10. Adjournment.

#### **ARTICLE XXVI I**

#### **FOP LANDS AND PROPERTY**

**SECTION 1. No person or persons shall at any time offer to sell, give away, or dispose of by any means, any lands owned or held by the Fraternal Order of Police, Lodge #2, Lawrence, Kansas, without first submitting in writing a notice of intent to sell, give away, or dispose of by any means, to the executive board of the Fraternal Order of Police.**

**This notice then must be posted for not less than thirty (30) days at the Police Department, Sheriff's Office, and the Kansas University Police Department.**

**At the end of thirty (30) days and at the next regular business meeting said notice shall be presented for approval of a two-thirds (2/3) vote of the active voting roll of the Fraternal Order of Police, Lodge #2, Lawrence, Kansas.**

**SECTION 2. Any property other than land owned by this lodge and valued at less than one thousand dollars (1,000.00) that has been recommended by the Buildings and/or Grounds Committees and approved by the Executive Board to be not usable any longer may be disposed of by means of selling, throwing away, traded-in or given away. The method of disposal shall require a two-thirds (2/3) vote of the members present.**

**Any property other than land owned by this lodge and valued at more than one thousand dollars (\$1,000.00) that has been determined by the Executive Board to be not usable shall be brought before the lodge at a regular business meeting under New Business for a detennination of its worth and the method of disposal. The method of disposal shall be tabled and posted for thirty (30) days at the Police Department, Sheriff's Office, and the Kansas University Police Department. A two-thirds (2/3) vote of the members present at the next regular business meeting shall be required for approval to dispose of the property.**

**No individual lodge member may benefit from any property disposed of without a two-thirds (2/3) vote of those members present at a regular business meeting.**

#### **ARTICLE XXVIII**

#### **DELEGATES TO THE STATE LODGE**

SECTION 1. The Delegates and the Alternates to the Kansas State Lodge shall be presumed to be accomplished at Lodge #2's biennial election of Lodge Officers held in the month of December in every odd numbered year pursuant to the By-Laws of this Lodge.

SECTION 2. The Delegate (s) to the Kansas State Lodge shall consist of one (1) person for every fifty (50) active members or major portion thereof.

The order in which this Lodge shall be represented at the Kansas State Lodge shall be as follows:

1. President
2. Immediate Past President
3. Vice-President
4. Secretary
5. Treasurer
6. Sergeant at Arms and Second Vice-President
- Trustee 1 year
8. Trustee 2 year
9. Trustee 3 year
10. Chaplain
11. Parliamentarian

If for any reason any Delegate cannot attend any Kansas State Lodge meeting the next Lodge Officer in line as prescribed in this article shall take his place.

SECTION 3. If for any reason none of the Delegates and/or Alternates can attend a Kansas State Lodge meeting the President with the approval of the Executive Board shall appoint the Delegates from the active membership of this lodge as long as the member is in good standing in the lodge.

SECTION 4. Only elected Delegates or currently duly elected State Officers from this Lodge shall be eligible to be elected or re-elected to the State Lodge Offices. Any active member of this Lodge may serve in any office in this Lodge, the State Lodge, and the National Lodge at the same time if duly qualified and elected.

SECTION 5.

A. Each Delegate and Alternate to the State Lodge shall have the option of either receiving a monetary advancement for travel, registration fees, food, and lodging to be set by the Executive Board after investigating all facets of expense and with approval of the membership by a two-thirds (2/3) vote of those members present at a regular business meeting prior to the State Lodge meeting or,

B. By vouchering all incurred expenses and upon return to this Lodge the Delegate and Alternate shall submit said vouchers to this Lodge for approval and payment. All vouchered expenses by a Delegate shall be governed as prescribed in Article XXIX Section 5A, of these By-Laws.

**ARTICLE XXIX**

**DELEGATES TO THE NATIONAL CONFERENCE**

**SECTION 1. The nomination and election of Delegates to the National Conference shall be presumed to be accomplished at the biennial election of Lodge Officers held in the month of December in every odd numbered year pursuant to the By-Laws of this Lodge.**

**SECTION 2. The Delegate and/or Delegates to the National Conference shall consist of one (1) person for every fifty (50) active members or major portion thereof. The order in which this Lodge shall be represented at the National Conference shall be as follows:**

- 1. President**
- 2. Immediate Past President 3. Vice-President**
- 4. Secretary 5. Treasurer 6. Sergeant at Arms and Second Vice-President Trustee 1-year**
- 8. Trustee 2-year 9. Trustee 3-year 10. Chaplain**

**SECTION 3. If for any reason any Delegate cannot attend the National Conference as a representative of this Lodge, the next Lodge Officer in line as prescribed in Section 2, of this Article shall take his place.**

**SECTION 4. In the event no Lodge Officer is able to attend the National Conference, a Special Election shall be called by the President.**

**A. Not less than three (3) active members in good standing with this Lodge shall be nominated for each position of Delegate to the National Conference. Nominations shall be held at the first general meeting in the month of March in the same year of the National Conference.**

**B. The election shall be held at the first regular business meeting in the month of April of the same year and voting shall be conducted in the same manner as prescribed in Article IX, Sections 1 & 2.**

## **SECTION 5.**

**A. The actual expenditures of each Delegate and his/her spouse will be incurred by this Lodge as they pertain to the following areas:**

**1. Travel**

**2. Food & Lodging 3. Registration**

**All other expenses incurred by each Delegate shall be vouchered and presented to the Lodge upon his return for approval prior to being reimbursed. Gratuities and personal expenditures of or by a Delegate shall not be considered reimbursable items by this Lodge.**

**This Lodge shall reimburse any valid expense by a Delegate if he presents to the Lodge at its next regular meeting after his return from the Conference his itemized vouchers.**

**Reimbursement shall be made within fifteen (15) days upon approval by a majority vote of those members present at the above stated meeting.**

**B. The Executive Board shall meet and confer on all facets of expense to each Delegate.**

**In the end they shall present to the Lodge for a majority vote of those present at a regular business meeting prior to the second July meeting in the year of the National Conference a summary of expense.**

**They shall also call for an opinion from the Treasurer based on the financial standing of the Lodge's treasury as to whether any expenditures should be approved.**

**If the expenditures are approved by the Lodge a draft on the treasury shall be issued to each Delegate in the same amount not less than seven (7) days prior to the Delegate's departure.**

**If the expenditures are not approved, the Executive Board shall reevaluate them until such time the Lodge approves the amount allotted to each Delegate. C. The Lodge shall reserve the right to allow no expenditures for all Delegates but shall not discriminate against any one Delegate.**

**This Constitution and By-Laws of Lawrence Lodge #2, Fraternal Order of Police, will be the only official Constitution and By-Laws of said Lodge. The original copy of this Constitution and By-Laws shall be permanently preserved by the Secretary, and shall replace all previous and prior Constitutions and By-Laws of Lawrence Lodge #2, Fraternal Order of Police, Lawrence, Kansas.**

**Constitution & By-Laws Committee, April, 1996.**

David E. Reavis, Chairman Donald A. Crowe  
Randy S. Glidewell Schuyler D. Bailey David Hubbel

Vic M. Strnad, President Michael Riner, Secretary

Articles 7, 8, 10, 15, 22, 24, 28, and 29, of this Constitution and By-Laws of Lawrence Fraternal Order of Police Lodge #2 were amended by Lodge #2 on October 27, 1997 and approved by the Kansas State Lodge of the Fraternal Order of Police on May 24, 1998.

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